

C. BUILDING DEPARTMENT REVIEW

To obtain a building permit, your submitted plans will be reviewed by the Building Department for compliance with 2006 International Building Code and other County regulations. *Please be sure all of the following information is included, as omission of any item can delay the acceptance of your application.*

		1. If you are the property owner and are building the structure yourself, please provide the attached Homeowner Statement of Responsibility .
		2. If you are the general contractor, a notarized Authorization from the Homeowner or signed construction contract is required for you to apply and receive the building permit.
		3. Two sets of construction drawings to scale (i.e. 1/8" = 1 ft., 1/4" = 1 ft., etc.) on a minimum paper size of 11"x17" showing:
		a. Address, wind load, snow load , live and dead loads, and clearly marked scale. Plans will not be accepted without this information.
		b. Foundation plan showing footing and foundation sizes, rebar size and locations, and foundation details.
		c. Floor plan showing size and use of areas, windows and window egresses, door locations and size, smoke and carbon monoxide detectors, stairways, and decks.
		d. Floor framing plan indicating the connections, lumber species, grade, size, spacing and span of all members including any deck framing.
		e. Roof framing plan indicating the connections, lumber species, grade, size, spacing, and span of all members. Roof trusses are an engineered product and as such, we require stamped engineered truss drawings to be submitted prior to or at the framing inspection.
		f. Typical wall section indicating the types of materials and method of construction from the footing to the roof covering, size of walls, and steel placement in stem/basement walls.
		g. Elevations showing all exterior views with construction details and grades of North, East, South, and West.
		h. Deck frame
		i. Door, window, and header schedule
		j. Any special construction details, etc.
		4. If you are remodeling, renovating, or demolishing a structure, you must call the Colorado Department of Public Health & Environment (CDPHE) for an Asbestos Inspection and Report (303-692-3100). The asbestos inspector will inform the property owner about testing requirements and will require the property owner to send the inspection report to CDPHE verifying the inspection. CDPHE will notify the property owner if no regulated asbestos materials will be impacted during the planned renovation or if there will be abatement. This report must be submitted to the Building Department prior to permit issuance.
		5. Minimum of 50% of the permit fee.

Narrative of Proposed Work:

Construction type:

- | | | | |
|--------------------------------|------------------------------|----------------------------------|---------------------------------------|
| <input type="checkbox"/> Frame | <input type="checkbox"/> Log | <input type="checkbox"/> Steel | <input type="checkbox"/> Post & Beam |
| <input type="checkbox"/> SIP | <input type="checkbox"/> ICF | <input type="checkbox"/> Masonry | <input type="checkbox"/> Other: _____ |

State Plumbing Permit: Yes No

State Electric Permit: Yes No

Building Square Footage:

Please only fill in the square footage for the proposed building project

Main Floor	_____ sq. ft.	Uncovered Deck	_____ sq. ft.
Second Floor	_____ sq. ft.	Covered Deck	_____ sq. ft.
Rough Basement	_____ sq. ft.	Accessory: _____	_____ sq. ft.
Finish Basement	_____ sq. ft.	Other: _____	_____ sq. ft.

Type of Heat:

LPG (propane) Natural Gas Stove (wood) Fireplace
 Electric Solar Other: _____

Permit Application Type (check all that apply):			
	<u>Required Information (see following pages for Sections)</u>	<u>Fee</u>	
Request for Address	Plot plan showing preliminary driveway location	\$0	
Site Evaluation	Section A	\$100	
Driveway	Section A	\$50	
Septic System – Registration	Section A, B; NAWT-certified inspection	\$75	
Septic System – Mod/Repair	Section A, B	System - \$300 Field only - \$100 Tank only - \$75	
Septic System - New	Section A, B	Residential - \$400 + \$23 Commercial - \$600 + \$23	
Septic System – Transfer of Title	Section A, B; NAWT-certified inspection	Fee not yet adopted	
Residence – Site-Built	Section A, B, C	Scope-based	
Residence – Manufactured	Section A, B, C		
Residence – Modular	Section A, B, C		
Addition	Section A, B, C		
Remodel	Section A (if not on file), B, C		
Basement Finish	Section A (if not on file), B, C		
Deck	Section A, B, C		
Roof/Cover	Section A, B, C		
Accessory Structure Type: _____	Section A, B, C		
Commercial Structure Type: _____	Section A, B, C		
Demolition	Section A, C		\$100
Excavation	Section A, C		\$100
Foundation	Section A, B, C	\$200	
Roofing	Section C	\$200	
Mechanical	Section C; floor plan of work	\$100	
Other: _____	Scope-dependent	Scope-based	

The applicant is responsible for the accuracy and completeness of all information submitted in this application.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give the authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

PARK COUNTY DEVELOPMENT PERMIT APPLICATION

Schedule No: _____ Project Address: _____

Legal Description:

Metes & Bounds: Township _____ Section _____ Range _____ OR

Subdivision: _____ Lot: ___ Block: ___ Filing: ___ Unit: ___

Name

For septic and building permits, have you contacted your HOA for project approval? Yes No

Property Acreage: _____ Property Elevation: _____

Applicant/Contractor

Name: _____ Park County License #: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Home/Cell Phone: _____ Other Phone: _____

Fax Number: _____ Email Address: _____

Property Owner

Same as Applicant (proceed to next section) OR

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give the authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

New structures shall not be used, occupied, or furnished (in part or in whole) prior to final inspection and issuance of a Certificate of Occupancy by a building official. Doing so is a violation of the Building Code and may cause delays in the completion of the project.

_____	_____	____/____/____
Applicant/General Contractor Name (please print)	Signature	Date
_____	_____	____/____/____
Property Owner's Name (please print)	Signature	Date
_____	_____	____/____/____
Additional Property Owner's Name (please print)	Signature	Date

AUTHORIZATION FROM OWNER TO CONTRACTOR

I/we, the undersigned grant _____ the authority to act as

REPRESENTATIVE/AGENT

My/our representative/agent to submit and pick up documents related to any Development Permits:

Legal description

Address

Signature of Owner/Contractor

Signature of Owner/Contractor

STATE OF _____

COUNTY OF _____

Acknowledged before me this _____ day of _____

By _____

Witness my hand and seal.

My Commission expires: _____

Notary Public

NOTE: Building Contractors are required to be licensed in Park County (Resolution 2003-78)